



APPROPRIATIONS COMMITTEE

MEETING MINUTES

Thursday, April 7, 2016

Selectmen's Meeting Room

7:00 pm

Present: Chairman, Elaine Kelly
Janice Hight
Rick Nieber
Tony Poteete
Bob D'Amico

Also present: John Coderre, Town Administrator
Kathy Joubert, Town Planner
John Campbell, Chair, Community Preservation Committee

The meeting was called to order at 7:00 pm by Ms. Kelly.

APPROVAL OF MEETING MINUTES

Mr. Nieber moved approval of the March 24, 2016 minutes. Ms. Hight seconded; motion approved unanimously.

Mr. Nieber moved approval of the March 31, 2016 minutes. Mr. Poteete seconded; motion approved unanimously.

PRESENTATION: COMMUNITY PRESERVATION COMMITTEE, KATHY JOUBERT, TOWN PLANNER

Mr. Campbell introduced the eight articles, representing \$3,112,700 in CPA allocations, which have been approved by the Community Preservation Committee for inclusion on this year's town meeting warrant. Four articles relate to the historic preservation category and include work being done by the First Parish Unitarian Universalist at 40 Church Street, three Historic District Commission articles pertain to historical marker signs, a survey of the Brigham Street Burial Ground, and the purchase of White Cliffs; one article in the housing category for the Northborough Affordable Housing Corporation pertaining to the creation of affordable housing; one article in the open space/recreation category for the creation of a town common area at 39 and 45 West Main Street; and two articles regarding the administration of the Community Preservation Act.

Article 35 - \$4,900 for Historic District Commission for signs relating to historic sites.

Article 36 - \$2,000 for Historic District Commission to conduct a property line survey of the Old Brigham Street Burial Ground.

Article 37 - \$54,000 for the First Parish Unitarian Universalist for restoration and accessibility improvements at the church and Meeting House located at 40 Church Street.

Article 38 - \$100,000 for the Northborough Affordable Housing Corporation for the creation of affordable housing.

Article 39 - \$46,800 for debt service associated with purchase of Green Street parcel.

Article 40 - \$480,000 for the Northborough Department Public Works for the creation of a town common at 39 and 45 West Main Street. This is Phase I of two phases.

Article 41- \$25,000 for CPC administrative expenses associated with implementation of the Community Preservation Act.

Article 42 - \$2,400,000 for the acquisition and preservation of the White Cliffs at 167 Main Street.

Ms. Joubert then reviewed her memo dated April 6, 2016 which provided the Committee with an update regarding the various ongoing economic developments in Town.

APPROPRIATIONS COMMITTEE REPORT

Review and Vote on Annual Town Meeting Articles

The Town Administrator presented the annual Town Meeting Warrant for the Committee to vote on any articles that deal with an appropriation, and requires their recommendation at Town Meeting.

The Committee acknowledged the Joint Budget Hearing on March 28th with the Selectmen as well as their review of the FY2017 Operating and Capital Budget documents. All requested information has been received and reviewed by the Committee. The Committee acknowledged the presentations and detailed materials provided by the various departments which have been ongoing since October 29, 2015. Given those reviews, the Chair indicated that it is now appropriate for the Committee to vote its recommendations for Town Meeting.

- Article 4 – Town Budget – Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 5 – Water, Sewer & Solid Waste Funds – Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 6 – Northborough K-8 School Budget – Ms. Hight moved to recommend approval; Mr. D’Amico seconded; motion approved unanimously.
- Article 7 – Northborough-Southborough Regional School District Budget – Ms. Hight moved to recommend approval; Mr. D’Amico seconded; motion approved unanimously.
- Article 8 – Assabet Valley School District Budget – Ms. Hight moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 9 – Library Grants – Ms. Hight moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 10 – Authorization of Selectmen for Grant Applications – Mr. Nieber moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.

- Article 11 – Revolving Accounts – Mr. Nieber moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Articles 12-16 – Mr. Nieber moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 17 – Appropriations Committee Reserve Fund – Mr. Nieber moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 18 – Stabilization Fund – Mr. D’Amico moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 19 – Lincoln Street School Bond Premium Appropriation– Mr. D’Amico moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 20 – PEG Access & Cable Related Fund– Mr. D’Amico moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 21 – CIP – Police Cruiser Replacement– Mr. D’Amico moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 22 – CIP – Police – Police Station Roof– Mr. Poteete moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 23 – CIP – DPW-Church Street Culvert Replacement– Mr. Poteete moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 24 – CIP – Six-Wheel Dump Truck w/Spreader & Plow- Mr. Poteete moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 25 – CIP – DPW – Sidewalk Machine – Mr. Poteete moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 26 – CIP – DPW – Road Improvements and Maintenance – Mr. Poteete moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 27 – CIP – Sewer-Inflow & Infiltration (I&I) – Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 28 – CIP – Water-Water Gate Valve Maintenance Trailer– Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 29 – CIP – Water/Sewer – One Ton Dump Truck w/Plow – Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 30 – 250th Celebration – Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.
- Article 32 – Mutual Aggregation – Ms. Hight moved to recommend approval; Mr. Nieber seconded; motion approved unanimously.

- Article 35 – Community Preservation Fund-Historical Site Signage - Mr. Nieber moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 36 – Community Preservation Fund- Old Brigham Street Survey – Mr. Nieber moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 37 – Community Preservation Fund- First Parish Unitarian Restoration – Mr. Nieber moved to recommend approval; Ms. Hight seconded; motion approved with one abstention. Mr. Poteete abstained as he is a member of First Parish.
- Article 38 – Community Preservation Fund – Transfer to NAHC – Mr. Nieber moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 39 – Community Preservation Fund – Green Street Debt Service – Mr. Nieber moved to recommend approval; Ms. Hight seconded; motion approved unanimously.
- Article 40 – Community Preservation Fund – Town Common – Mr. D’Amico moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 41 – Community Preservation Fund – CPA Administration – Mr. D’Amico moved to recommend approval; Mr. Poteete seconded; motion approved unanimously.
- Article 42 – Community Preservation Fund – White Cliffs Mansion - Mr. D’Amico moved to postpone recommendation pending receipt of additional information; Mr. Nieber seconded; motion approved unanimously.

Mr. D’Amico moved the Committee authorize the Chair to complete the Appropriations Report to Town Meeting based upon the discussion and votes taken; Mr. Poteete seconded. Motion approved unanimously.

NEXT MEETING DATE AND COMMITTEE MEETING SCHEDULE

The Committee meets next on Monday, April 25, 2016 at 6:45 pm in Room B124 at Algonquin Regional High School

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE

None.

ADJOURNMENT

Ms. Hight moved to adjourn; Mr. Nieber seconded; motion approved unanimously.

8:20 p.m. – adjourned.

Respectfully submitted,

John W. Coderre

John Coderre, Town Administrator

Documents used during meeting:

1. April 7, 2016 Agenda
2. March 24, 2016 Meeting Minutes
3. March 31, 2016 Meeting Minutes
4. Economic Development Update
5. 2016 CPC Article Memo
6. ATM Warrant Summary